At Lamar State College – Orange MyLSC-O no longer is available. Everything has been moved to Desire2Learn (D2L) and Office 365. The following information will give you instructions on how to log in to each area and will present you with information that will hopefully be helpful.

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To log into on-campus computers

If you receive a message saying “The User Profile Service service failed the logon. User profile cannot be loaded” please restart your computer and try again. If it still will not work please move to a different computer.

If you receive a password invalid error, make sure you are typing the password in correctly. If you still receive it, you must have your password reset at the computer center RM 101. You may step outside of the library and call them at 409-882-3033.

D2L

Go to [www.lsco.edu](http://www.lsco.edu) and on the right hand side of the page you will see a drop down box that says quick links. Click on the drop down arrow and chose Desire2 Learn

You will still use the same username and password you have always used. The username is also called your NetID and is usually the initials of your first and middle name and your full last name. Common names may have a number behind them. You should have received your username from advising or admissions. Your password will be your birthday in six digit form (MMDDYY).

Example Username: Thomas Edward Smith would be TESmith. Your password example is January 8, 1984 would be 010884.
**Student Services**

This is where you would retrieve your schedule, register, check your grades, and find transcripts. First, logon to D2L then click on MYLSC-O Resources Student

![Image](my_courses.png)

The page will open up. Click onto “Student Services under the Self Service for Students” heading.

![Image](self_service.png)

Click on “Enter Secure area.

![Image](secure_area.png)

In the User ID: type your CampusWide ID # (Student ID #) which is your R800 number. In the PIN: type in your birthday in six digit form (MMDDYY).

Click on Student, and

![Image](student.png)

**Main Menu**

- **Personal Information**
  - Update addresses, contact information
- **Student**
  - Register, View Student Records, View
- **Employee**
  - Time sheets, time off, benefits, pay
- **Financial Aid**
  - View any documents required to claim
Employee Services

This is where you would retrieve your schedule, register, check your grades, and find transcripts. First, Logon to D2L then click on MYLSC-O Resources Student

Microsoft Office 365

This is not where you go to get your LSC-O Email.

Faculty/Staff e-mail can be found in the Quick Links drop down box on www.lsco.edu. It can also be found in D2L, MyLSC-O Resources Employee, and second item under the Technology Resources heading.

Microsoft Office 365 gives you access to Microsoft office products such as Word, PowerPoint, Excel, and OneNote. It allows you to download them onto 5 different devices such as your home computer, iPhone, iPad, etc.

To get to Microsoft Office 365, log in to your D2L. Once it opens there is a link that says Office 365 in the top right hand corner of the screen. Click the link and it will take you to Microsoft Office 365 online.

To sign in will need to use the same username and password you use when signing on to the LSC-O Campus computers.